

NORTHWEST CHOIRS  
NORTHWEST BOYCHOIR  
& VOCALPOINT! SEATTLE

**Job Announcement - Northwest Boychoir – Music Makers Instructor**

The Northwest Boychoir seeks an instructor for the Music Makers, a non-auditioned group intended to foster a love of singing and prepare young boys for our auditioned program. The Music Makers Instructor will collaborate with the other Northwest Boychoir directors to lead rehearsals throughout the school year and will instruct students in choral singing technique and an introduction to basic musicianship. The ideal candidate must support the Choir's mission of providing superior music training to boys ages 5–6 years old in this entry level ensemble. Rehearsals are held at the University Heights Center in Seattle's University District.

**This position can be combined with the open Intermediate Choir Director position.**

**Requirements:**

- Regular, part-time. 2.5 hours/week. Program follows the school year (September–June) with a 2-week winter break over the December/ January holidays. No rehearsals on federal holidays.
- Wednesdays, 4:00–6:30 pm. Each day consists of two 45-minute classes, 4:30–5:15 and 5:30–6:15.
- Monthly meetings with faculty, at mutually agreeable times, outside of teaching hours.
- Lead an annual day camp (Summer Singers) for boys 5–7 in late July.
  - If available, instructor would co-teach camp this year (2025), then lead subsequent years.

**Compensation:**

\$50-65 per hour, commensurate with experience.

The Music Makers Instructor for the Northwest Boychoir reports to the Artistic Director.

**PRINCIPAL DUTIES & RESPONSIBILITIES:**

- Lead two groups of 6–10 students for 45 minutes per group per week.
- Foster a love of singing and music.
- Teach healthy vocal technique and basic rehearsal skills.
- Teach basic musicianship using approaches consistent with other Northwest Choirs methods (e.g. moveable *do* solfège using *do*-based minor).
- Collaborate with other faculty. Work in a team-teaching environment. Substitute in other roles as needed subject to availability.
- Coordinate with faculty and administrative staff regarding rehearsal schedules and promotions to the next choir level.
- Continue to develop the Music Makers curriculum in collaboration with other faculty.
- Be available to meet with staff and supervise choristers by 4:00 pm. Stay until 6:30 to help monitor pick-up and talk to parents.
- Occasional showcase events for students' families.
- Communicate responsibilities and expectations to choristers/families in a professional and sensitive manner.

**Qualifications:**

- 3–5 years teaching music to young children (ages 5–6)
- Choral directing and vocal experience.
- Bachelor of Music Performance/Music Education degree or higher or equivalent experience.
- Experience with basic vocal pedagogy.
- Familiarity with moveable *do* solfège and Curwen hand signs.

- Ability to teach basic musicianship concepts (rhythm, pitch, terminology, etc.).
- Experience in multiple musical styles and languages.
- A positive role model with proven ability to manage and foster high behavior standards with students.
- Have a professional and competent performance demeanor.
- Strong communication (speaking and email) skills in the English language for interacting with choristers, families, and staff. Ability to assess choristers' progress and address families.
- Excellent people skills, patience, flexibility, and a positive attitude, especially with young children.
- Ability to work independently and collegially with faculty and staff.
- Be motivated by and attentive to the Choir's mission and DEIB efforts.
- Basic piano keyboard skills.

*Please note this job description is not designed to cover or contain a comprehensive list of duties or responsibilities that are required of the employee for this job.*

*Offers are contingent upon successful pre-employment testing which may include drug, background, and character checks. Successful candidates must pass a Criminal Records Check and have legal status to work in the USA. This is a non-smoking environment. Only drug free, local candidates should apply.*

*The Northwest Choirs is an equal employment opportunity employer, values diversity, and makes employment decisions based on the candidate's capabilities and qualifications without regard to race, color, creed, religion, sex, sexual orientation, gender expression or identity, age, national origin, citizenship, marital status, disabilities, or characteristics protected by applicable law.*

**The Northwest Choirs is a nonprofit organization comprised of the Northwest Boychoir and Vocalpoint! Seattle.** Annually, 200 young singers participate in our premier music education programs. These choristers – boys ages 6 to 18, and girls 12 to 18 – come from all corners of the Puget Sound region. Considered one of the outstanding children's choirs in the nation, the Northwest Choirs is an integral part of the region's cultural life. Northwest Choirs members perform regularly with the Seattle Symphony Orchestra, as well as other high-profile performing arts groups in the area. Please find further information about our program at: [www.nwchoirs.org](http://www.nwchoirs.org).

**TO APPLY:**

- Send cover letter, resume, three employment references with telephone and email contact information. Please include online links to your live rehearsal and/or performance videos as available. Some applicants will be invited to attend an interview and audition with the Artistic Director and Associate Artistic Director.
- Attention: **Artistic Director: jobs@northwestchoirs.org**. No phone calls, please.
- Open until filled.